WEDDING APPLICATION

BRIDE

LAST NAME	FIRST NAME	MIDDLE NAME
HOME CHURCH		

PHONE # (MOBILE)	EMAIL ADDRESS	
STREET ADDRESS		

TOWN	STATE	ZIP CODE

GROOM

LAST NAME	FIRST NAME	MIDDLE NAME
HOME CHURCH		

PHONE # (MOBILE)	EMAIL ADDRESS	
STREET ADDRESS		

TOWN	STATE	ZIP CODE

WEDDING INFORMATION

WEDDING DATE	TIME
REHEARSAL DATE	TIME

FINANCIAL CONSIDERATION

THE INITIAL FACILITY USE FEE, MADE PAYABLE TO ST. PAUL'S LUTHERAN CHURCH, IS DUE TO THE CHURCH OFFICE WHEN THE WEDDING DATE IS RESERVED.

SANCTUARY/FACILITY USE FEE	$100	☐ RECEIVED	DATE:

ALL HONORARIUMS – ALONG WITH THE WEDDING LICENSE – ARE DUE AT THE CHURCH OFFICE THE MONDAY PRIOR TO THE WEDDING AND MADE PAYABLE TO THE INDIVIDUAL.

PASTOR	$150	☐ RECEIVED	DATE:
WEDDING COORDINATOR	$150	☐ RECEIVED	DATE:
ORGANIST	$100	☐ RECEIVED	DATE:
SOLOIST (suggested or as agreed upon when the service was requested)	$50	☐ RECEIVED	DATE:
A/V TECHNICIAN (i.e. for use of recorded music availability not guaranteed)	$50	☐ RECEIVED	DATE:

I have received and have read both the Wedding Guidelines and Facility Use Policy of St. Paul's Lutheran Church. I agree to follow these guidelines and leave the church in the same condition it was upon entry for wedding event(s). Any damage or loss of church property related to this use will be my responsibility.

SIGNATURES	
BRIDE:	DATE:
GROOM:	DATE:

If you have questions about this form, our wedding guidelines or facility use policy, please contact the church office at 218-346-7725 or churchoffice@stpaulsperham.org. When the form has been completed, either print a copy and drop it off at the church office or save a pdf copy and email to our secretary at the email address listed above. Thank you!

OFFICE USE ONLY	
CHECK OFF ITEMS AS COMPLETED	☐ COPY OF FORM TO PASTOR
	☐ DEPOSIT MADE
	☐ DATES ADDED TO CALENDAR
	☐ INFO PROVIDE TO WEDDING COORDINATOR